SHRI NARAYANRAO BABASAHEB EDUCATION SOCIETY'S

SHRI VENKATESH MAHAVIDYALAYA, ICHALKARANJI
(Affiliated to Shivaji University, Kolhapur)

ESTD: 1983

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NAAC ACCREDITATION: 'B'

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E-GOVERNANCE AND ICT USAGE POLICY

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Introduction:

With the advent and exponential growth of Information Communication Technology there has appeared a drastic change in every sphere of human activity. It has redefined the ways people communicate, experience and share as well as work in different spheres of life. The educational field is no exception to this. The ICT has been helping to plan, execute and administer the educational institutions through electronic modes of communication. Naturally it has now become a part and parcel of the HEIs to administer its governance electronically. The use of ICT has also been turning as a boon to great extent in the teaching -learning environment. The use of ICT then for teaching, learning and evaluation has become a dire need of time. In light of this Shri Venkatesh Mahavidyalaya Ichalkaranji has defined its e-governance and ICT usage policy. One of the mission statements of Shri Venkatesh Mahavidyalaya states that the institution commits "To blend traditional and modern pedagogical practices, make judicious use of ICT tools and e-resources for enhancing learning experience" and one of its objectives is "to update ICT based infrastructure for academic and administrative purpose". In tune with it the institution planned digital literacy initiatives that has turned out to be the best practice of the institution. To materialise the mission and the objective statement of the institution it has been seen essential to frame a definite E-Governance and ICT Usage Policy. Out of these needs has been shaped and formulated the policy statement of the institution for E-Governance and ICT Usage.

Objectives of E-Governance:

- To promote and participate in N-e-G plan
- To make optimum use of ICT tools for effective administration
- To make the governance student friendly
- To enhance the student centric services
- To enable students to get speedy communication
- To curtail the use of papers
- To maintain transparency in business transactions
- To increase efficiency, performance and output

Objectives of ICT Usage in Teaching – Learning:

- To enrich the learning experience of the students
- To make an effective communication about the teaching components
- To adapt and update new teaching techniques

- To make use of e-resources
- To enhance digital literacy among students and faculty
- To encourage students to learn and adapt ICT based learning platforms
- To develop ICT related soft skills among students

In this connection the institution has developed and has been updating IT infrastructure to run the e-governance efficiently. The institution has availed the following IT infrastructure for the better functioning and execution of e-governance.

Available IT Infrastructure:

- Updated and Dynamic institutional Website
- Wi-fi connectivity and 100 mbps bandwidth internet access in the institution premises
- Well- equipped Computer Laboratory
- Desktop Computer for every administrative staff
- Computers and printer for faculty
- Digital Camera
- Printers/ Photocopy Machines for SRPD and other essential documentation
- M o U with Biyani Technology for various governance based software and training programmes
- Automated Library Services
- Updated and Advanced software for students' admission Process from Biyani Technology, Kolhapur
- Updated and Advanced level software for Examination Fee- receipts from Biyani Technology, Kolhapur
- Updated software for student centric Other services such as TC, Bonafide certificates
- Web Portal submission of all sorts of scholarship Applications with Government
- Availability of SMS broadcasting(dnd.paysmm.co.in) and Social Platform(Telegram Channel) for e communication to the students

The institution makes use of the following infrastructure facilities for teaching, learning and evaluation:

- ICT enabled classrooms(LCD Projectors, Screen, Internet connectivity)
- Internet access through optic fiber line
- Well- equipped computer lab with 100 computers
- Subscription to N-List for availing e-resources
- Availability of CDs, Videos as tools of teaching

Deployment of ICT for E-Governance and Teaching learning Process

- E-Governance regarding Internal Assessment with Affiliating University
- Admission and examination receipts through electronic mode
- Online feedback and Students Satisfaction Survey for quality improvement
- Use of email as well as other social platforms for e –communication
- E-communication with university
- Implementation of Digital Literacy enhancement Initiatives
- Use of PPT, videos and other e-resources for teaching and learning

- Online Competitions for students
- Purchase and updating of Talley and Language software
- Making use of e resources for research through N list membership
- Use of virtual Classrooms through Google Meet Platform
- Online periodic evaluation through Google forms
- Sharing and exchanging of e-content by authorized institutional Telegram Group/channel)
- Use of blended learning with the help of e-resources
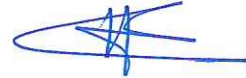- Filling of Anti-ragging forms and its e-registration by students

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